

PERFORM

Key Features



Pre-loaded Core Competencies and Key Job Responsibilities

No more “copy and paste”



Journal Entries / Journal Hub for Employees and Managers

For self and direct reports – document accomplishments, tasks completed, areas of development – can be shared or private



Manager Reports



Future Development Goals (documented at Year-End Evaluation)

Determine development goals for the new performance year while completing the evaluation



Employee Self-Rating (optional)

Provides management rater with insight into how employees view their performance



Manager Dashboard

My Tasks, My Evaluations, My Direct Reports, Active Evaluations & Overdue Tasks



Automatic Email Reminders



Employee Narratives

Questions employees complete on development goals, achievements, and challenges