



**CITY OF ROUND ROCK
FIRE DEPARTMENT
OFFICIAL PROMOTIONAL EXAMINATION APPLICATION FOR DRIVER**

First Name, Last Name (Print): _____ Employee #: _____

Phone Number: _____

The completed application and Form DR-1 (5/12) must be received and date-stamped by the Human Resources Department by Monday, October 5, 2026, at 5:00 PM.

[DR-1-Application-for-Driver-Record.pdf](#)

☐ Yes ☐ No I meet the following minimum requirements for the promotional examination as outlined in the Promotional Examination Announcement, the Local Government Code 143.030, and the Round Rock Fire Department Policy 4003

I understand the following rules related to the promotional examination:

☐ Yes ☐ No At least three qualified applicants must sit for an examination.

☐ Yes ☐ No In the event two or more applicants have equal total grades or scores (including seniority points) and a tie exists on the eligibility list for promotion, the following shall be used to determine preference in breaking the tie, in the order listed, until the tie is broken:

1. Highest written test score,
2. Longest period of continuous employment in the department,
3. Earliest date of appointment to present rank,
4. Earliest appointment to previous ranks, from highest to lowest,
5. Highest position on entry-level eligibility list.

I understand the following rule related to an official promotion:

☐ Yes ☐ No I understand that I must have a medical examination taken not earlier than 12 months preceding the date of promotion and be verified by an examining physician as being able to perform job tasks.

Applicant Signature: _____ Date: _____

For HR Use Only:

Date Completed Application Received: _____ Initials: _____
Eligible to Test: ☐ Yes ☐ No