

City of Round Rock Upcoming Dependent Eligibility Verification

The City of Round Rock has contracted with iVerifyPro for the Dependent Eligibility Verification that will start after open enrollment for 2026 employee benefits concludes. Your action will be required if you are covering one or more dependents with your City of Round Rock 2026 health, dental and/or vision benefits.

Starting in November 2025, iVerifyPro will contact you directly via your City email account if you are required to complete the dependent verification. You will need to review your list of dependents to ensure that they meet the eligibility requirements and then follow the instructions provided to submit the required documents for dependent eligibility verification.

A list of acceptable documents you may be asked to provide includes:

- Marriage License
- Informal Marriage Declaration
- Federal Tax Return
- Birth Certificate
- Adoption Certificate
- Court Order/QMCSO

What is a Dependent Eligibility Verification?

A Dependent Eligibility Verification ensures that **only qualified dependents** are enrolled in City of Round Rock's benefit plans. iVerifyPro experience shows that 5% to 8% of enrolled dependents are typically ineligible for the plan. Their subsequent removal results in a 3% to 5% reduction of annual plan expense. This process will help reduce the escalation of benefit plan rate increases, which is good for everyone, including you as a member.

Why is City of Round Rock conducting an audit?

As part of the City of Round Rock's efforts to ensure that our employees have affordable options within our employee benefits, we want to ensure that only eligible dependents are enrolled in our benefits. If our employees are covering ineligible dependents – this increases costs, and those costs are shared, in part, by our employees, through premium contributions.

Who will be contacting you?

You will be receiving an email from iVerifyPro at your City email address account in November 2025 containing important information pertaining to the upcoming verification. Bilingual assistance and support will be provided.

iVerifyPro is focused on making this necessary process as easy as possible for you; but please understand that if there is not a response from you, this could result in the termination of coverage for your dependent(s). Please be assured and understand that any/all information you provide to iVerifyPro is kept secure and confidential, at ALL times.

