



2024 ProCard Statement Calendar

Statement Code	Posting dates for Statement		Last Transactions Imported to Munis	Munis Statement Approval Due Date
	Start	End		
01052024	12/6/24	1/5/24	1/8/2024	1/12/2024
02052024	1/6/24	2/5/24	2/6/2024	2/12/2024
03052024	2/6/24	3/5/24	3/6/2024	3/12/2024
04052024	3/6/24	4/5/24	4/8/2024	4/12/2024
05062024	4/6/24	5/6/24	5/7/2024	5/13/2024
06052024	5/7/24	6/5/24	6/6/2024	6/12/2024
07052024	6/6/24	7/5/24	7/8/2024	7/12/2024
08052024	7/6/24	8/5/24	8/6/2024	8/12/2024
09052024	8/6/24	9/5/24	9/6/2024	9/12/2024
09302024	9/6/24	9/30/24	10/01/2024	10/07/2024
Start of FY25 Statements				
10072024	10/1/24	10/7/24	10/8/2024	10/14/2024
11052024	10/8/24	11/5/24	11/6/2024	11/13/2024
12052024	11/6/24	12/5/24	12/6/2024	12/12/2024
01062025	12/6/24	1/6/25	1/7/2025	1/13/2025

**Purchasing Department
ProCard Administrator**