

APPROVED CONTRACTS for PROCARD

The City has approved contracts that allow the use of ProCards to make purchases. These approved contracts are on the Approved Contracts for ProCards List. These transactions are managed through the vendor's online ordering system, City contracts and manually tracked by the ProCard Administrator.

Vendor Name	Vendor No.	Contract Number	Contract Type	Description	Expiration Date
Amazon	63304	R-2021-007	CoRR/Piggyback	OMNIA Partners (USC) R-TC-17006 <i>(Used by assigned employees)</i>	1/18/2024
Aramark Refreshment Svcs. (Coffee and Coffee Services)	63454	CM-2021-179	RFP	Solicitation No. 21-009REBID <i>(Used by assigned employees)</i>	6/26/2025
Elliott Electric	10070	R-2022-137	CoRR/Piggyback	BuyBoard Contract #657-21	11/30/2024
Fastenal Supplies	62360	R-2019-0370	CoRR/Piggyback	TXMAS Contract # 18-51V07	4/23/2023
Grainger, Inc	227	R-2019-0454	CoRR/Piggyback	TXMAS Contract # 18-51V06	6/30/2023
Office Depot	60873	R-2021-248	CoRR/Piggyback	OMNIA Partners (TCPN) R190303	6/30/2024
PrintMailPro	61886	R-2019-0731	IFB	City Contract	10/27/2026
The Home Depot	6701	R-2022-093	CoRR/Piggyback	US Communities Contract #16154	12/31/2026

Purchases from City Contracts that are **not** on the Approved Contracts for ProCard List **will** need to be purchased using a Purchase Order that references and is linked to the contract in Munis.

Contact [_Purchasing](#) for procurement assistance.

April 25, 2022