

The home Depot User Information



City of Round Rock Account for The Home Depot is contracted through the U.S. Communities Cooperative Contract No. 16154, City Resolution No. R-2018-5125.

The City's ProXtra Account is Tax Exempt to be used by City ProCard holders for the purchase of hardware, paint and other building supplies to support City operations.

- It is not required that you use the ProXtra Registers to check out.
- The City of Round Rock's account can be looked up at The Home Depot by:
 - Phone No.: 512.218.7069 (Margie Howard, Program Administrator)
 - City's Tax ID No.: 74-6017485
 - or by looking up City of Round Rock
- Enter a Project or Job Name at checkout
- Use the ProDesk to request a quote for large orders, we may be eligible for an additional discount.
- Do not create additional accounts

If you have any questions or issues using this account, please contact:

The Home Depot Store No 0504 (IH 35), ProDesk Supervisor Will Miller or myself.

Margie Howard, CPPB

Accounting Technician Senior

ProCard Administrator

Ofc: 512.218.7069 Fax: 512.218.7028

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